



Job title	<i>Merchandising Lead</i>
Reports to	<i>Manager</i>

Company Overview

Micco Companies is a family-owned holding company with a diverse operating portfolio that includes The Chickenburger, Chicken Little, Harvest Wines and Spirits, Regional Storage and Logistics (RSL), Community Courier and Micco Warehousing and Logistics. A long-term and respected member of the Halifax business community, Micco has a commitment to growth and expansion and currently employs over 200 Associates.

Description

As a Merchandising Lead Hand, you are responsible for supporting the retail liquor stores with maximizing the store's selling potential by effectively training and supervising the stock team and sales associates with back-of-house merchandise handling processes. The lead hand assists the store manager's team in ensuring the stockroom standards are operating and executed and the store achieves its brand standards.

Main Responsibilities

- Proper and accurate receipt of warehouse supplied inventory
- Checking the order against the invoice/packing slip
- Lead and motivate merchandising associates to achieve goals
- Schedule hours of work for merchandising associates
- Train merchandising associates
- Work with urgency to ensure timely processing of orders
- Communicate with warehouse and retail management regarding progress, concerns, discrepancies, damages,
- Present ideas for improvement
- Inventory cycle counting in the retail environment
- Payroll tracking and approvals
- Provide reporting as necessary (example: daily receipt discrepancies)
- Hiring and team building
- Driving company van, collect materials from retail and return to warehouse (example: shipping pallets)
- Assist in the warehouse when time permits
- Work in a collaborative, professional and courteous manner
- Show up for shifts on time and ready to work

Qualifications

- High school diploma or equivalent
- Available for Shifts 5:00am to 1:30pm

- Forklift Certification considered an asset
 - The ability to organize and prioritize tasks with an attention to detail and accuracy
 - The ability lead others
 - Previous merchandising/retail experience would be considered an asset
-